



**VVDCC Board Meeting
Thursday, June 13, 2011**

START TIME: 7:50 PM

Board Members Present:

Tiffany Allen
Joanna Cleveland, Chair
Jennifer Stegall-Zanation
Katie McMahon
Dorrie Lassiter
Jo Ellen Rodgers, Secretary
Jeanne Wakefield, Director
Sarah Zimmerman Dan Lehman

Board Members Absent:

Melanie Edwards Dawes
Mattias Jonsson
Keri Monda, Treasurer
Ashley Nicklis

Staff Present:

None

Parent Present:

None (other than Board Members)

Minutes:

Call to order, welcome

Time for Guests

Teacher Time:

- No teachers present. No announcements.

Parent Time:

- No parents present. No announcements.

Officer Reports

- Approval of May Minutes
Minutes were reviewed and minor edits recommended, unanimous vote approving minutes
- Chair Report
 - o Melanie will serve as interim Treasurer for remainder of Keri's term
 - o Note to be distributed to parents soliciting interest in serving on board
 - o Needed are two hospital, one university, and one parent representative
- Treasurer' Report
 - o May's income exceeded budget by \$6,636 due primarily to high enrollment and fall enrollment fees
 - o NAPSAC funds received

Committee Reports

- Personnel Committee
 - o No new updates other than what was discussed earlier during closed session
- Fundraising Committee
 - o Hold magnets until fall, need funds from t-shirt sales to become available
 - o To check Big Frog magnet prices
 - o NGA garden grant – to assess if landscaping can be covered by grant
 - o Shillings Shade Foundation – currently no funding available
 - o AAD shade grant - assessing if we are eligible for this grant (ie, structured curriculum on sun safety?), grant application for 2012 AAD Shade Structure Program opens in the fall
 - o Per Jeanne, raffle tickets are slow, to increase advertising
- Building and Grounds Committee
 - o Met with architect, to provide estimate of probable cost and timeline shortly
 - o Plans are attractive, good layout, enclosed walkway
 - o Materials have arrived for toddler shade, to be put in by Mattias and other volunteers shortly

Other Business

- New Business

o Director's Report

- Waitlist enrollment - four spaces open for September, families being contacted
- Electronic NAEYC portfolio goals are being met
- Electronic billing working well, batch billing upcoming
- Conversion to Creative Curriculum Gold initiated
- For second preschool playground, investigating in outdoor music space

Adjournment

OPEN SESSION END TIME: 7:30 PM

CLOSED SESSION START TIME: 6:10 PM

CLOSED SESSION END TIME: 6:50 PM