

VV board meeting minutes

May 18, 2011

Start time 3:18 PM

End time 4:57 PM

Present: Dorrie Lassiter, Mattias Jonsson, Melanie Edwards Dawes, Aimee Krans, Tiffany Allen, Katie McMahon, Ashley Nicklis, Keri Monda, Jeanne Wakefield, Jennifer Stegall-Zanation, Dan Lehman

### **Teacher time**

No teachers present. No announcements.

### **Parent time**

No parents present. No announcements.

### **Treasurer's report**

- Still over enrollment target. Income is over budget
- Food prices are over budget due to cost increase
- \$4,501.38 over budget for the month of April
- \$16,034.12 over budget for July '10-April '11
- Jeanne expects going through this fiscal year with a similar monthly surplus
- Sales of logo items are going well. Jeanne: In September, we will place an order for new items that are Carolina Blue on black.

### **Chair's report**

### **Personnel committee report**

- Completed annual survey with teachers
- Completed annual survey with parents
- Rest of report will be in closed session

### **Fundraising report**

- (By email from JoEllen.)
- Looking into various grants. No applications ready to go in
- We have some estimates for stickers (or magnets?) but we're not ready to purchase
- Aimee: look at magnets before buying to make sure it's a good size
- Tiffany: will look at prices for magnets at Big Frog tomorrow

### **Grounds Committee report**

- Proposal for shade cloth presented
- Aluminet 100% covering option, estimated cost \$1,081 approved unanimously

- Aimee: is it ok to put posts (and concrete) outside the fence? Dan can check on this.
- Surfacing under way. Mulch removed, concrete base in place, first several layers have been applied. The final layer will go down tomorrow, weather permitting.
- Removal of mulch took ~100 hours due to not being able to get in with a BobCat
- Jeanne proposed paying slightly more (\$700) because the contractor lost money on this job

### **Director's report**

- Teacher appreciation week was a success
- Waiting list dipped a little bit due to active enrollment
- Katie: can we have teachers include in the teacher directory where they like to shop, for parents to give them gift cards?

### **Annual plan**

- Corrections:
  - End of page 1, need to change comma to period
  - Page 5, under audit, remove "was completed" from 1<sup>st</sup> sentence.
  - Page 6, 1<sup>st</sup> bullet under personnel should not have semicolon. Replace with comma.
- Jeanne: should we require a bachelor degree teacher in every classroom? We currently have a teacher with a degree in 10 out of 11 classrooms, and we would be able to achieve this over the next year without being too disruptive.
- Board agrees to proposal to add this as a requirement in the annual plan. Take wording from previous year accomplishments, page 3. Put wording under programming and personnel, after "in the near future." Remove "in the near future" and put this in goals.
- Aimee: change wording on pg 9 for FPG space. Remove 2<sup>nd</sup> part of the paragraph. Replace "whether the" with "the possibility." Remove "expected to..." Change the word "work" to "communicate".
- Dan moves to approve with edits as discussed. Tiffany seconds. Unanimously approved.
- Jeanne will make edits by Monday, for Joanna to send out for review

### **2012 closing schedule**

- Jeanne: correlating dates to 2011, and to
- Katie motions to approve, Tiffany seconds. Holiday schedule approved unanimously.

### **Shared spaces policy**

- Jeanne drafted policy change
- Change text to indicate that the daily schedule for split spaces are consistent from week to week
- Tiffany motions to approve, Dan seconds. Unanimously approved